

**NC REGIONAL ALTERNATIVE LICENSING CENTER (RALC)
APPLICATION FOR A PLAN OF STUDY**

*First Name	Middle Name	*Last Name	Maiden Name	
*Street Address		*City	*State	*Zip Code
*E-Mail Address	*Contact Telephone Number	School System in which employed		
*Social Security Number	Race (Optional)	Gender (Optional)		

***Required Fields**

*Regional Office

- Catawba RALC Charlotte RALC Fayetteville RALC Nash RALC

*License area for which you are applying (see webpage - RALC's Degrees): _____

(Your application cannot be processed if no area is listed)

*Are you currently employed as a teacher? Yes No

*Do you hold a lateral entry license, expired or otherwise? Yes No

Current License (if applicable) Emergency Permit Lateral Entry Provisional (Add-on) CTE Provisional

STATEMENT OF APPLICANT

In order for this office to correspond with DPI about your licensure program your permission is needed. Please read and sign the statements below.

I, the undersigned, hereby authorize the RALC to release licensure program information to my employer (employing school unit upon hire) and DPI.

I certify that the information provided in this application is correct and true. I understand that the falsification of any statement or document will result in the revocation of my North Carolina license.

I agree to have my contact information released by the RALC to inquiring NC Public School Systems regarding possible teaching vacancies: Yes No

Signature of Applicant: _____ Date: _____

School System Contact: (if applicable) _____

School System Contact E-Mail: _____

Statement of Applicant – Revocations and Crimes

This form asks if you have had a conviction of a criminal offense other than a minor traffic violation and/or have had an educator's certificate/license revoked or suspended by any state or governing body.

- If you mark "Yes" for either or both items below, you may still be issued a plan of study by an RALC office if you meet all qualifications for services. However, receiving a plan of study from the RALC does not ensure that a North Carolina teaching license will be issued to you. Nor does it guarantee your employment with a North Carolina school system.
- If you mark "Yes" for either or both items below, then your acceptance and/or partial to full completion of an RALC plan of study is at your own discretion. Acceptance and/or partial to full completion of an RALC plan of study do not guarantee a North Carolina teaching license and/or your employment with a school system.
- If you mark "Yes" for either or both items below, and you are employed as a lateral entry teacher by a school system, your situation with supporting documentation of the conviction and/or revocation will be reviewed by the Ethics Committee at the North Carolina Department of Public Instruction to determine if a license can be issued to you.

Please mark the appropriate boxes, sign, and date below indicating that you have read and understand this form. If you are an employed teacher and have questions or concerns about this form, please contact your school system's licensure administrator. If you are a prospective teacher who is not yet employed with a school system, and have questions or concerns about this form, please contact the RALC office in your region to which you will make application.

	Yes	No
Have you ever had a certificate or license revoked or suspended by any state or other governing body?		
Have you ever been convicted of a crime (excluding minor traffic violations)?		

Applicant Signature

Date